

A-22020/01/2022 - Estt  
Government of India  
Ministry of Skill Development & Entrepreneurship  
(Establishment Section)

Room No. 327, B Wing  
Shram Shakti Bhavan,  
New Delhi-110001  
Dated 10.02.2023

OFFICE ORDER

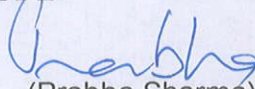
Subject: Work allocation - reg.

Consequent to the Order No A-22012/01/2022 - Estt. dt. 19.01.2023 and in partial modification of MSDE office order No. A-44011/1/2021-Estt. Dated 24.11.2022 Ms. Archana Mayaram, Economic Adviser is hereby allocated the following work in E&P wing, with immediate effect and until further orders.

- i. Implementation of National Skill Development Policy
- ii. Making broad policies for all other Ministries / Departments with regard to market requirements and skill development
- iii. National Skill Development Mission
- iv. Convergence of Skill Development Schemes of other Ministries including Skill Gap Studies etc
- v. Common Norms
- vi. Indian Institutes of Skill
- vii. MSDE vision plan
- viii. Skill university matters
- ix. Hackathon

2. Ms. Archana Mayaram will be assisted by Sh. Ashok K Jaiswal, Joint Director and E&P Division and will report to Secretary (MSDE) through Senior Economic Adviser. The consolidated work allocation order for E & P Division is attached.

3. This issues with the approval of Competent Authority in MSDE

  
(Prabha Sharma)

Under Secretary to the Government of India

Distribution:

1. Addl PS to Hon'ble Minister, SDE
2. OSD to Hon'ble Minister of State, SDE
3. Addl PS to HMoS, SDE
4. Sr PPS to Secretary, MSDE
5. Sr. PPS to DG, DGT
6. PPS to SEA(NS)/JS(HU)/JS(KKD)/JS(SM)/JS&FA/EA(AM)/JS(in-situ)(SSP)
7. All DS/Director/JD, MSDE
8. All US/DD/SO/AD, MSDE
9. Guard File



A-44011/1/2021-O/o US (CASH)  
Government of India  
Ministry of Skill Development & Entrepreneurship  
(Establishment Section)

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Room No. 328, Shram Shakti Bhavan,  
New Delhi-110001,  
Dated 10.02.2023

**OFFICE ORDER**

**Subject: Work Allocation of Economic & Policy Wing in MSDE-reg.**

In partial modification of MSDE office order No. A-44011/1/2021-Estt. Dated 24.11.2022, Shri Nilambuj Sharan, SEA and Ms Archana Mayaram, EA are designated Wing Head and Divisional Head respectively, for Economic & Policy Wing in the Ministry. The work allocation of E&P wing is as follows:

Name of officer	Reporting Route	Name & Designation of other officers in the Division	Work Allocation
Shri Ashok Kumar Jaiswal, JD	Ms Archana Mayaram, EA	Sh. C. Mohandas, US	<p style="text-align: center;"><b>E &amp; P - I</b></p> <ul style="list-style-type: none"> <li>i. Implementation of National Skill Development Policy</li> <li>ii. Making broad policies for all other Ministries / Departments with regard to market requirements and skill development</li> <li>iii. National Skill Development Mission</li> <li>iv. Convergence of Skill Development Schemes of other Ministries including Skill Gap Studies etc</li> <li>v. Common Norms</li> </ul>
		Sh. R K Khatri, US	<p style="text-align: center;"><b>E &amp; P - II</b></p> <ul style="list-style-type: none"> <li>vi. Indian Institutes of Skill</li> <li>vii. MSDE vision plan</li> <li>viii. Skill university matters</li> <li>ix. Hackathon</li> </ul>
Shri Ashok Kumar Jaiswal, JD	Sh. Nilambuj Sharan, SEA	Sh. C. Mohandas, US	<p style="text-align: center;"><b>E &amp; P - I</b></p> <ul style="list-style-type: none"> <li>i) Centre of Excellence</li> <li>ii) Aspirational Districts</li> <li>iii) IGNOU, NIOS, NEP, IIS Land, NCVET</li> <li>iv) Academic Equivalence of Skill Sets</li> <li>v) Maintenance of Database and Statistics relating to Skill Development and Entrepreneurship</li> </ul>

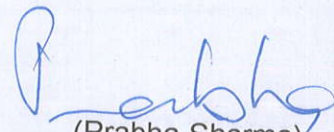


		vi) Coordination of Flagship Schemes like Swatch Bharat, Digital India, Make in India vii) Overall Coordination of E&P Wing viii) Third Party Evaluation of Schemes ix) Research Studies x) Relevant Parliament Questions, GPGRAMS, RTIs, e-Samiskha and other responsibilities xi) Any other works as assigned
	Sh. R K Khatri, US	<b>E &amp; P - II</b> i) Comments of MSDE on Cabinet Notes received from different Ministries ii) SGOS and Coordination of SGOS implementation iii) All Media, Advocacy, World Skills and related coordination including with NSDC, DGT, NIESBUD, IIE, IIS etc iv) Amrut Mahotsav v) NBSC, NSDA/NCVET matters such as: a. Release of Grant in Aid to NCVET b. Selection of Chairman, Executive/Non Executive Member and Nominated Member c. Posting of other Staff d. Matters related laying of annual report in both Houses of Parliament e. Matters related to NSQF, NSQC f. Other matter received from NCVET vi) Skill Loan Scheme vii) COVID 19 Coordination including COVID related training programs run by NSDC and DGT viii) DBT related Coordination ix) Intra-Division Coordination x) Relevant Parliament Questions, GPGRAMS, RTIs, e-Samiskha and other Responsibilities xi) Any other works as assigned

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6. PPS to SEA(NS)/JS(HU)/JS(KKD)/JS(SM)/JS&FA/EA(AM)/JS(in-situ)(SP)
7. All DS/Director/JD, MSDE
8. All US/DD/SO/AD, MSDE
9. NIC to upload order in MSDE website
10. Guard File

  
(Prabha Sharma)

Under Secretary to the Government of India