

**Project Name: Skills Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP), Ministry of Skill Development and Entrepreneurship (MSDE), Govt. of India**

**Title: Request for Expression of Interest (REOI) for Selection of an Agency for creation of a Model District Level PwD Skill Database under SANKALP Programme of MSDE**

**Clarification and Amendment No. – 01**

**Dated: - 13<sup>th</sup> August, 2021**

1. **REOI Reference No.:** - SD-22/42/2021-IC  
 2. **Date of Publication / Notification:** - 26 July, 2021

**Reference above REOI issued on 26 July 2021, following Clarifications to queries and Amendments to the document are being issued: -**

S.No.	Query / Suggestions from Bidders	Referred Para/ content of RFP	Referred Page Number	Clarifications and Amendment (Amendment no. 1*)
1.	<p>We understand that there is no comprehensive and reliable data with all of the above details. However, kindly clarify if there is any basic information on the universe i.e. the list of PwD population (with or without certificate) along with their contact details and other particulars like age as on some reference date, gender and type of disability from any administrative database. This will be useful for sampling purpose.</p> <p>If yes to the above question, does the study require to cover a sample of those persons also who are not in administrative database</p>	<p><b>Para 4.5.2- Conduct AS-IS study to gauge availability of data pertaining to PWD</b>– The Agency in coordination with the DSC and respective District level nodal department for welfare of the PwDs shall undertake a AS-IS study for comprehensive review of existing sources of data being used for mobilization of PwDs residing in the selected Districts including the Unique Disability Identity (UDID) database. The different sources of data shall be evaluated in terms of their outreach, authenticity and usefulness for identification of PwD target group for skill trainings in the District. Based on the study, the Agency shall submit a report on the AS-Is scenario, gaps in the available data source/s from the perspective of identification of potential PwD candidates for skill trainings and provide recommendations for improving the quality and scope of database for PwDs.</p>	3	<p>Please refer clause 4.5.2 of the REOI for more clarity on the same.</p> <p>Agency may cover PwD population not covered in the administrative database. Such list of PwD database will be verified and approved by DSC and respective District level nodal department for welfare of the PwDs</p>

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2.	Does the study aim to obtain the estimates for the entire PwD population in the district or just obtain results on the basis of sample	<p><b>Scope of Services (Section 4), Para 4.5.3 under Key Activities to be undertaken</b></p> <p>The Agency shall undertake detailed survey using CAPI and develop a digital database with a coverage of at least 2,000 potential PwD candidates per district as mentioned at point no 4.2 above who are willing to undergo skilling, up skilling and multi-skilling for linkage with employment opportunities.</p>	5	Please refer second para of clause 4.5.3. for the same
3.	<p>In conducting the AS-IS study, the agency is expected to coordinate with DSC and respective District level nodal department.</p> <ul style="list-style-type: none"> <li>• Could you elaborate on the role/responsibilities that DSC and District level nodal department shall be assigned in conducting the review of data sources?</li> <li>• Will MSDE align the DSC and District level nodal department to provide 100% support in conducting the AS-IS study? As, the agency's output will be strongly linked with their output.</li> <li>• Lastly, is there any mechanism that MSDE would be adopting to track the performance of all stakeholders that are conducting the AS-IS study?</li> </ul>	<p><b>Scope of Services (Section 4), Para 4.5.2 under key activities to be undertaken</b></p> <p>Conduct AS-IS study to gauge availability of data pertaining to PWD– The Agency in coordination with the DSC and respective District level nodal department for welfare of the PwDs shall undertake a AS-IS study for comprehensive review of existing sources of data being used for mobilization of PwDs residing in the selected Districts including the Unique Disability Identity (UDID) database.</p>	5	<p>DSC and respective District level nodal department for welfare of the PwDs shall provide necessary facilitation like access to the database and meeting/ coordination with relevant state govt. authorities to the agency for execution of the project, as defined in the REOI. Also, the DSCs will verify and provide the necessary approval to the final Database.</p> <p>The selected agency shall be fully responsible for the AS-IS study and outcome, the other stakeholders will provide necessary inputs/ facilitation for the same.</p>
4.	As in the previous case, could you elaborate on the role/responsibilities that DSC shall be assigned in developing the framework?	<p><b>Scope of Services, (Section 4), Para 4.5.3 under key activities to be undertaken</b></p> <p>Creation of a model &amp; verifiable digital data base: The Agency in coordination with the DSC shall develop the framework for the PwD database incorporating the required data fields required for effective identification and mobilization of PwD candidates for skill trainings.</p>	5	A standard Framework to be developed by the selected agency in consultation with MSDE and DSCs

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5.	<p>As there will be a single questionnaire used in the study across all 10 study districts, does this highlighted clause mandate taking approval of the same questionnaire from 10 DSCs, as we are expected to work in 10 districts? It could be challenging to receive feedback from 10 DSCs and reconcile it to develop a single questionnaire? We would like to know your view on this and request your office to appoint a single authority that shall verify and approve the survey questionnaire.</p> <p>We hope the approval seeking process could be undertaken virtually, over emails? Or, would it require to submit the hard copy of the questionnaires to the district authorities and take approval on the hard copies?</p>	<p><b>Scope of Services, (Section 4), Para 4.5.3 under key activities to be undertaken</b></p> <p>Creation of a model &amp; verifiable digital data base: The Agency shall design a comprehensive questionnaire for capturing the required fields. The questionnaire for the survey shall be duly verified and approved by the respective DSCs. Attention shall also be paid to maintaining uniformity in the structure and data fields for the database across the 10 districts.</p>	5	Questionnaire to be developed by the selected agency and same will be reviewed and approved by MSDE/DSCs
6.	<p>Would MSDE have any objective criteria to assess the results of the pilot data collected by the agency to guide the verification process followed by the DCSs. We understand that in the absence of a uniform verification process, the 10 DSCs may have different approach to verification which could be challenging to handle. We would like your view on this?</p>	<p><b>Scope of Services, (Section 4), Para 4.5.3 under key activities to be undertaken</b></p> <p>Creation of a model &amp; verifiable digital data base: The Pilot testing of the survey framework shall be undertaken for at least 1% of the sample population and the results for the same shall be verified and approved by the respective DSCs for further rollout</p>	5	A standard verification process shall be followed for all DSCs
7.	<p>Could you clarify if the total sample size per district to be achieved is 2000 PWDs or 2000 PWDs who are willing to be skilled? Because, for the latter, the agency may have to target more than 2000 PWDs as not all may be in a physical condition to undertake skill development or not be willing, in some cases</p> <p>With regards to the sampling of respondents:</p> <ul style="list-style-type: none"> <li>Will the agency be asked to use the contact details tabulated from the AS-IS study to select sample for data collection?</li> </ul>	<p><b>Scope of Services, (Section 4), Para 4.5.3 under key activities to be undertaken</b></p> <p>The Agency shall undertake detailed survey using CAPI and develop a digital database with a coverage of at least 2,000 potential PwD candidates per district as mentioned at point no 4.2 above who are willing to undergo skilling, up skilling and multi-skilling for linkage with employment opportunities.</p> <p><b>4.5.2 Conduct AS-IS study to gauge availability of data pertaining to PWD–The Agency</b></p>	5	Please refer Para 4.5.3 of Scope of Services, (Section 4) of the REOI, which clarifies that a database with coverage of at least 2,000 potential PwD candidates per district who are willing to undergo skilling, upskilling and multi-skilling for linkage with employment opportunities to be developed

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	<ul style="list-style-type: none"> <li>Or, Is there a contact details' database that the DSCs or nodal district departments would provide to the agency to conduct the sampling of survey?</li> <li>Or, is the agency is expected to conduct an exhaustive/census type of an exercise to identify 2000 PWDs willing to be skilled?</li> </ul>	<p>in coordination with the DSC and respective District level nodal department for welfare of the PwDs shall undertake a AS-IS study for comprehensive review of existing sources of data being used for mobilization of PwDs residing in the selected Districts including the Unique Disability Identity (UDID) database. The different sources of data shall be evaluated in terms of their outreach, authenticity and usefulness for identification of PwD target group for skill trainings in the District. Based on the study, the Agency shall submit</p> <p>a report on the AS-Is scenario, gaps in the available data source/s from the perspective of identification of potential PwD candidates for skill trainings and provide recommendations for improving the quality and scope of database for PwDs.</p>		
8.	<p>The proportional representation is possible only through targeting the sample via a known database of contact details. Random sampling of respondents may not help achieve this. Additionally, it is requested that a small %deviation is allowed as sample survey may not accurately meet the representation of PWD type.</p>	<p><b>Scope of Services, (Section 4), Para 4.5.3 under key activities to be undertaken</b></p> <p>The disability wise representation in the database shall be in sync with the overall proportion of the disability type in the PwD population of the District.</p>	5	<p>Kindly refer 4.5.2 Conduct AS-IS study to gauge availability of data pertaining to PWD</p> <p>Disability types as mentioned in the REOI should be representative of the overall district PWD population having similar disabilities.</p> <p>Refer 4.2 Nature of disability and age group for database: As a part of the database, the project will cover PwDs in the age group of 18-45 years with valid disability certificate; having speech and hearing impairment, low vision/visual impairment and locomotive disability.</p>
9.	<p>As per Section 4.5.3, we understand that a detailed survey has to be undertaken using CAPI device. We also understand that the geographic coverage of the survey will be north, south, west, central, and north eastern States of the country.</p>	<p><b>Scope of Services (Section 4), Para 4.5.3 under Key Activities to be undertaken</b></p> <p>The Agency shall undertake detailed survey using CAPI and develop a digital database with a coverage of at least 2,000 potential PwD candidates per district as mentioned at point no 4.2 above who are willing to undergo</p>	5	<p>Please following clarifications points:</p> <ul style="list-style-type: none"> <li>Since survey is to be done with PWD candidates in different geographical areas, it is advisable to have the software to allow capture of data in English, Hindi and vernacular.</li> </ul>

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	<ul style="list-style-type: none"> <li>Please indicate whether the CAPI software has to be prepared in English language only or should be multilingual, given the different regions to be covered.</li> <li>The regions mentioned does not include “East”. Please confirm whether “East” region has to be covered or not.</li> </ul>	<p>skilling, upskilling and multi-skilling for linkage with employment opportunities.</p> <p>Geographic coverage: The project will be implemented in 10 Districts of the country fulfilling the following criteria’s –</p> <ol style="list-style-type: none"> <li>Presence of considerable concentration of disabled population</li> <li>Geographic coverage of north, south, west, central and north eastern States of the country.</li> <li>Presence of functional District Skill Committee in the District.</li> </ol>		<ul style="list-style-type: none"> <li>However, all deliverables will be in English only</li> <li>Geographic coverage may also include eastern part of India. The information on the state/districts to be selected for the survey will be provided at the RFP stage.</li> </ul>
10.	<p>Please suggest whether the data will be hosted at NIC domain too, besides agency’s own server. Also, since several changes/corrections are likely to happen in the database during the survey, please suggest whether only the final database will be hosted on NIC.</p>	<p><b>Scope of Services (Section 4), 4.5.4 under Key Activities to be undertaken, bullet point (2) and (4)</b></p> <p>Infrastructure: The development of web application and mobile app should be supported by open source software/tools. The web-based platform shall be deployed on District Skill Committee’s (DSC) localized infrastructure such as NIC server or DSC owned server. Therefore, no license cost / server cost etc. shall be raised by the Agency as reimbursable cost. In case any of the selected DSC doesn’t have the required infrastructure then Agency will have to link the database with MSDE’s already existing SANKALP web-portal (URL: <a href="https://sankalp.msde.gov.in/">https://sankalp.msde.gov.in/</a>).</p> <p>Data Validation: The database developed as a result of the survey needs to be first validated by the respective District Skill Committees (DSCs) of the selected Districts using DSC user login under the web-portal/ mobile application so that the information can be shared further with other respective</p>	6	<p>Please refer bullet (4) under Scope of Services (Section 4), 4.5.4 under Key Activities to be undertaken</p> <p>The final database should be hosted on either DSC owned / SSDM owned NIC /State Govt. servers only.</p>

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		stakeholders (such as State Skill Development Mission (SSDM), World Bank etc. ) for their action and usage. The Agency shall propose the process for data validation in coordination with the DSCs of the 10 Districts.		
11.	The consultant understands that this is as on date of submission of bid. Kindly confirm whether our understanding is correct.	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table - Pre-Qualification Criteria, Point no (3)</b></p> <p>The Agency should not be blacklisted/ debarred by any Central Government / State Government / Government bodies/ World Bank/ multilateral organization.</p>	9	The undertaking should be submitted considering status as on date of submission of EOI.
12.	<ul style="list-style-type: none"> <li>The consultant would request to consider ongoing assignments as well in last 5 years. This would be very much required as for nearly last 2 years due to COVID-19 there are very limited surveys undertaken by the organizations. The period of the projects have been extended by the client due to lock downs.</li> </ul>	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table -Qualification Criteria, Point no (1)</b></p> <p>The Agency along with consortium partner (if any) should have conducted/completed a minimum of 3 large scale survey projects (funded by Central Govt/ State Govt/ CSR/ multilateral agency) using digital CAPI based tools in socio-economic sector along with development of app, dashboard, data base creation on server during last 5 years having contract value greater than INR 50 lakhs</p>	9	<p><b>Kindly consider following amendment in the relevant clause:</b></p> <p><i>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table -Qualification Criteria, Point no (1)</i></p> <p><b>The Agency along with consortium partner (if any) should have conducted/completed a minimum of 3 large scale survey projects (funded by Central Govt/ State Govt/ CSR/ multilateral agency) using digital CAPI based tools in socio-economic sector along with development of app, dashboard, data base creation on server, during last 7 years having contract value greater than INR 50 lakhs</b></p>
13.	<ul style="list-style-type: none"> <li>The consultant would request to revise it to 7 Crores as due to COVID-19 the turnover criteria of most of the organizations have gone down in last FY year 2020-21.</li> </ul>	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table -Qualification Criteria, Point no (2)</b></p> <p>The Agency (Lead Partner, in case of Consortium) should have a minimum average turnover of INR Ten (10) crores during last three (3) financial years.</p>	9	<p><b>Following addition (amendment) in the turnover criteria may be considered:</b></p> <p>The Agency (Lead Partner, in case of Consortium) should have a minimum average turnover of INR Ten (10) crores during last three (3) financial years.</p>

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				<b>Average Turnover of any of the last three years from FY 2017-18, FY 2018-19, 2019-20 and 2020-21 shall be considered for this eligibility criteria</b>
14.	<ul style="list-style-type: none"> <li>Our company turnover in the last three financial years is 1,33,56,183 Cr could we be eligible for REOI</li> </ul>	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table -Qualification Criteria, Point no (2)</b></p> <p>The Agency (Lead Partner, in case of Consortium) should have a minimum average turnover of INR Ten (10) crores during last three (3) financial years.</p>	9	Bidder's eligibility/ shortlisting will be based on the criteria defined in the REOI (Clause 7) and any amendment in this regard.
15.	<ul style="list-style-type: none"> <li>As a research organization, we have large pool of survey enumerators empaneled with us, however they are freelancers. Would the empaneled freelancers meet the qualification criteria?</li> <li>Among the key experts, if the data experts and IT experts are teamed through a consortium partner, that shall meet the qualification criteria</li> </ul>	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table -Qualification Criteria, Point no (3)</b></p> <p>The Agency should have in-house team capacity having team members with similar work experience comprising of project manager, survey designer, data experts, survey enumerators and IT experts having experience in survey methods with expertise of using IT tools, data base administration, data analysis etc. Web development projects</p>	9	Data enumerators may not be in-house. Any of the remaining experts should be in-house member of the agency or consortium partner (if any) and will be considered as per qualification/ eligibility criteria defined in the REOI.
16.	<ul style="list-style-type: none"> <li>Is there a format that needs to be followed while sharing the CVs of the experts?</li> <li>Do the CVs have to be a part of the proposal or added as annexures?</li> </ul>	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table -Qualification Criteria, Point no (3)</b></p> <p>The Agency should have in-house team capacity having team members with similar work experience comprising of project manager, survey designer, data experts, survey enumerators and IT experts having experience in survey methods with expertise of using IT tools, data base administration, data analysis etc. Web development projects</p>	9	Please refer 'Annexure 4 - Brief profile of In-house Core Technical Experts having similar experience' of REOI for sharing profile of relevant in-house team members

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17.	We request to consider 1 large scale survey of value greater than 50 lakhs or consider 3 large scale survey of value 25 lakhs	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table -Qualification Criteria, Point no (1)</b></p> <p>The Agency along with consortium partner (if any) should have conducted/completed a minimum of 3 large scale survey projects (funded by Central Govt/ State Govt/ CSR/ multilateral agency) using digital CAPI based tools in socio-economic sector along with development of app, dashboard, database creation on server during last 5 years having contract value greater than INR 50 lakhs</p>	9	<p><b>Kindly consider following amendment in the relevant clause:</b></p> <p><i>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table -Qualification Criteria, Point no (1)</i></p> <p><b>The Agency along with consortium partner (if any) should have conducted/completed a minimum of 3 large scale survey projects (funded by Central Govt/ State Govt/ CSR/ multilateral agency) using digital CAPI based tools in socio-economic sector along with development of app, dashboard, data base creation on server, during last 7 years having contract value greater than INR 50 lakhs</b></p>
18.	<p>We are Educational Association working for betterment of Education among socially and financially weak section of our society since last seven years. We have highly interested to join your programme (REOI).</p> <p>Please inform us about further procedure.</p>	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table – Pre-Qualification Criteria, Point no (4)</b></p>	9	<p>Please refer to REOI Section 7, Eligibility/Shortlisting Criteria, Para 7.2, Table – Pre-Qualification Criteria and Qualification Criteria for the same</p>
19.	<p>We are Service Industry working since last more than 10 years and since last three years we have affiliation of NEEM (National Employability Enhancement Mission) &amp; NAPS -National Apprenticeship Promotion Scheme. Please confirm whether we are eligible for Selection of an Agency for creation of a Model District Level PwD Skill Database under “Skill Acquisition and Knowledge Awareness for Livelihood Promotion (SANKALP)” Programme of MSDE</p>	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table – Pre-Qualification Criteria, Point no (4)</b></p>	9	<p>Please refer to REOI Section 7, Eligibility/Shortlisting Criteria, Para 7.2, Table – Pre-Qualification Criteria and Qualification Criteria for the same</p>
20.	<p>We are the vocational training partner under NSDC, also affiliated training partner Food Sector Skill Council Rubber &amp; Petrochemical Sector Skill Council Media &amp; Entertainment, DWSSC &amp; AMH SSC.</p>	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table – Pre-Qualification Criteria, Point no (4)</b></p>	9	<p>Please refer to REOI Section 7, Eligibility/Shortlisting Criteria, Para 7.2, Table – Pre-Qualification Criteria and Qualification Criteria for the same</p>

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	<p>We have more than 7 years experience in Skill Development IT &amp; Manpower field. We have completed more 12000 nos. trainees under different schemes.</p> <p>Can we apply for the PWD SANKALP Project?</p>			
21.	<p>Siliguri Bodhi Bharati Vocational Institute working since 2000 in North Bengal is a NGO training on vocational and skill training on SC/ST/PH/Minority in different trades tailoring, beautician, computer, handicrafts and many other courses under central and state govt. Can we apply on SANKALP on disability programme, so please kindly known to us highly obliged to you.</p>	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table – Pre-Qualification Criteria, Point no (4)</b></p>	9	<p>Please refer to REOI Section 7, Eligibility/Shortlisting Criteria, Para 7.2, Table – Pre-Qualification Criteria and Qualification Criteria on the same</p>
22.	<p>Will consortium of 3 organizations will be allowed to participate?</p>	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table -Pre-Qualification Criteria, Point no (7)</b></p> <p>The consortium agreement/ MOU/letter of association signed between parties, in case EOI is submitted in Consortium with any Partner</p>	9	<p>Consortium of maximum three partners (including Lead Partner) can be considered.</p>
23.	<p>In the past two years due to covid restriction the field data collection projects were on halt. As a result, many of our eligible assignments were delayed and still ongoing. Moreover, during the covid period in last two years no large-scale survey studied were commenced.</p> <p>In view of this we request you to please reduce the value for the similar contract from INR 50 lakhs to INR 30 Lakhs.</p>	<p><b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table -Qualification Criteria, Point no (1)</b></p> <p>The Agency along with consortium partner (if any) should have conducted/completed a minimum of 3 large scale survey projects (funded by Central Govt/ State Govt/ CSR/ multilateral agency) using digital CAPI based tools in socio-economic sector along with development of app, dashboard, database</p>	9	<p><b>Kindly consider following amendment in the relevant clause:</b></p> <p><i>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table -Qualification Criteria, Point no (1)</i></p> <p><b>The Agency along with consortium partner (if any) should have conducted/completed a minimum of 3 large scale survey projects (funded by Central Govt/ State Govt/ CSR/ multilateral agency) using digital CAPI based tools in socio-economic sector along with development of app,</b></p>

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		creation on server during last 5 years having contract value greater than INR 50 lakhs		<b>dashboard, data base creation on server, during last 7 years having contract value greater than INR 50 lakhs</b>
24.	We understand the Agency along with consortium partner should have in house team capacity having team members with similar work experience	<b>Eligibility/Shortlisting Criteria (Section 7), Para 7.2 Table -Qualification Criteria, Point no (3)</b>  The Agency should have inhouse team capacity having team members with similar work experience comprising of project manager, survey designer, data experts, survey enumerators and IT experts having experience in survey methods with expertise of using IT tools, data base administration, data analysis etc. Web development projects	9	In-house team members of the Consortium Partner (if any) shall also be considered for the referred eligibility criteria
25.	It is requested to clarify whether the credentials of affiliates of bidding entity will also be eligible as part of evaluation criteria.	<b>Form-2: Details of the applicant's / Agency Operations, Point no (3)</b>  Details of similar assignments undertaken to support the short-listing criteria accompanied by documents as specified at para 7.2 (5), as per format given below in Annexure-3.	16	Credentials of bidding entity along with consortium partner, supporting criteria of similar assignment shall only be considered. The supporting document submitted (relevant Work Order/ experience certificate etc.) should be in the name of the Bidder or its consortium partner (if any).
26.	Could you please share with us the estimated budget for this opportunity?	NA	NA	The bidder may estimate the budget based on the TOR of the REOI

*\*Amendments are marked as bold. The above-mentioned amendments in the referred clause are integral part of the REOI and may be considered for other relevant sections of the REOI as well, if applicable.*